



Maple Valley City Update

October 26, 2015

Events & Activities

Nov 2	• City Council Special Meeting
Nov 3	• Maple Valley Sports Center Task Force
Nov 4	• Audit Committee • Planning Commission
Nov 5	• Public Arts Commission
Nov 9	• City Council Meeting
Nov 11	• Veterans Day- City Offices Closed
Nov 12	• City Manager's Business Breakfast
Nov 16	• City Council Special Meeting
Nov 17	• Maple Valley Sports Center Task Force
Nov 18	• Economic Development Council • Audit Committee • Planning Commission
Nov 23	• City Council Meeting
Nov 25	• Parks and Recreation Commission
Nov 26-27	• Thanksgiving Holiday- City Offices Closed

From the Desk of David Johnston

I love fall. The crisp and cool air, the wide palette of leaf colors and the starry nights lure me out to enjoy the outdoors during this time of year. After the hot spring and summer we experienced this year, autumn is a welcome respite for all of us.

The end of October is the time when there are many activities in the community for all to enjoy.

Here are a few activities to check out:

- Make a Difference Day—Saturday, October 24 @ 8:00 AM. Join your friends and neighbors to work on a community project in Maple Valley. Start with a good breakfast at the Community Center.
- The Haunted Costume Ball—Friday, October 30 from 7:00 PM to 10:00 PM. Adults can relive their childhood by donning a costume and enjoying a “ghoul” time at the Community Center. Please check the Community Center website for more information: www.maplevalleycc.org.
- Trick or Trucks Halloween Carnival—Saturday, October 31 from 4:00 PM to 6:00 PM at the Community Center. This family-friendly event will have lots of awesome trucks and big machines to explore with candy at every truck. There will be bouncers, carnival games, a cake walk, food trucks and more!!! This event is sponsored by Maple Valley's local churches, the Community Center, the Maple Valley Fire and Police Departments the Tahoma School District and many of our fine local businesses. And it is all FREE!

I am always looking for a reason to not rake my leaves or mow the lawn during this time of year. Hope to see you doing the same at one of these events. Enjoy!!!

The end of October also means Halloween. Many of our kids will be walking through the neighborhoods in search of wonderful treats each home will have to offer. Here are some tips to follow so we can have a safe and enjoyable Halloween experience. Thanks to our Maple Valley Police for providing this list to help keep us safe.

- Trick-or-Treat when it is still light outside.
- Pick streets to walk along that are well-lighted.
- Trick-or-Treat with a parent, an older brother or sister, or with a group of children if someone older can't go with you.
- Carry a flashlight and use retro-reflective tape on your costume so you can see and be seen easily.
- Wear a costume that makes it easy for you to walk.
- A face mask will keep you from seeing well. Why not use make-up instead? If you must wear a mask, take it off before you cross a street.
- Cross at corners and use marked crosswalks whenever possible. Please do not cross the street between parked cars.
- If there is no sidewalk, please walk with the road on your right.
- Wait until you get home to sort, check and eat your treats.
- PARENTS—Please check your children's treats before allowing them to eat them.

You can always come to the Trick or Trucks Halloween Carnival at the Community Center on Halloween for fun, candy and exploration in a safe environment.

Please be safe this Halloween and get out to enjoy the wonders of autumn.

2015 Goals & Objectives

ECONOMIC DEVELOPMENT

- Support the update of the City's Comprehensive Plan update and corresponding update to the zoning code.
- Continue to support the Tahoma School District's efforts to prepare its students for today's workforce and the District's efforts to build a new high school/regional educational center on the Summit Place/Donut Hole property within the City.
- As a Council priority, continue to work with the economic development committee to develop an environment that will attract commercial investment to the City that will, in turn, lead to creating living wage jobs within Maple Valley.
- Work to maintain long-term fiscal stability through efforts to diversify the City's tax base.

PARKS & RECREATION

- Facilitate process, with the Parks & Recreation Commission, to develop recreation facilities with appropriate partners to meet the recreation demands from Maple Valley families
- Support the efforts of Parks & Recreation staff to finish both the parking expansion and dock replacement/expansion projects at Lake Wilderness Park in light of the increased use of the park by Maple Valley residents.
- Continue to support the community events that use the Lake Wilderness Park facilities throughout the year.

PUBLIC SAFETY

- Continue to work with the King County Sheriff's Office in providing good police services to City citizens through the existing contract.
- Participate in localized emergency preparedness drills utilizing the City's newly updated Emergency Preparedness Plan and the new Emergency Operations Center.
- Work with the City Police Department and neighboring City Councils to increase community awareness of the issues pertaining to domestic violence and drug use.

PUBLIC WORKS

- Actively participate in local and regional transportation organizations, South County Area Transportation Board (SCATBd), King County Regional Transit Committee, and the Puget Sound Regional Council.
- Continue to support the Public Works efforts to undertake both the Witte Road and 216th Avenue SE improvement projects.
- Continue to support grant funding for solid waste recycling collection programs.

QUALITY CITY SERVICES

- Continue to support efforts of Black Diamond, Covington, and Maple Valley in identifying opportunities where the three communities can work together/share resources to maximize efficiencies and better use public funds.
 - Continue strong participation in the Sound Cities Association and associated committees.
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The City Council and City Manager represent the City's interests in a wide variety of meetings, both local and regional. Over the last month this representation has been active in the following:

Bill Allison, Mayor

- City Council Meetings
- Emergency Preparedness Fair

Sean Kelly, Deputy Mayor

- Agenda Review Meetings
- City Council Meetings
- Meet & Greet w/KC Executive Constantine
- MV Chamber Business Fair
- Mayors Day of Concern
- Audit Committee
- Meeting with Planning Commission Chair Rohrbach
- Emergency Preparedness Fair
- Farmer's Market
- Meeting with Sue VanRuff, Chamber CEO
- Arts Commission Student Representative Interview
- Fred Habenicht Rotary Park Shelter Dedication
- SCA Emergency Management Advisory Committee
- Special Council Meeting-Comp Plan review - Land Use

Dana Parnello, Councilmember

- City Council Meetings

Linda Johnson, Councilmember

- City Council Meetings
- Chamber Candidate Forum
- Special Audit Committee Mtg.
- TSD Luncheon with Dow Constantine
- Transportation conference meeting
- Farmer's Market
- Mayor's Day of Concern for the Hungry
- SCATbd Meeting
- Audit Committee
- Emergency Preparedness Fair
- Evening Candidate Forum
- Library Guild
- Transportation Conference
- Lunch with Tanya Nielsen
- Constituent Meeting with Gloria Peterson

Layne Barnes, Councilmember

- Audit Committee
- Prime Time Business Expo
- Mayor's Day of Concern Food Drive
- Audit Committee
- Emergency Preparedness Fair
- SCA GMPC Caucus
- Candidate Forum
- Audit Committee
- Fred Habenicht Rotary Park Shelter Dedication

Erin Weaver, Councilmember

- City Council Meetings

Noel Gerken, Councilmember

- City Council Meetings

David Johnston, City Manager

- City Council Meetings
- Agenda Review Meetings
- King County Economic Development Managers Meeting
- Police Oversight Committee Meeting
- ICMA 2015 Annual Conference
- Emergency Preparedness Fair
- Maple Valley Sports Center Task Force
- Meeting with Domestic Violence Advocate Candidate
- Tahoma School District Emergency Drill
- Eastside Food Bank Breakfast

DEPARTMENT UPDATE

Finance staff recently implemented, with the assistance of several staff members in Community Development a new credit card process at the Permit counter. The City has for some time accepted credit card payments for permit applications and a number of other items at the Permit counter. With the average permit being more than \$20,000, and some developers applying for (in the past) several permits at once, the associated credit card fees have been in the thousands of dollars certain months. With the implementation of the new credit card machine and new process, the customer will be paying a flat 3% credit card fee on all transactions at the Permit counter. Although permitting activity is down considerably this year, the change will still mean a significant savings on credit card fees on an annual basis. Staff from Community Development were instrumental in getting the new equipment and process in place, and getting information out about the change to our customers before the change took place.

Also related to the above change, the new credit card machine at the Permit counter is one of the new EMV (Europay, MasterCard and Visa) chip-enabled machines, providing additional security and protection for the cardholder and the City. Banks are changing over to the new cards, and beginning October 1st of this year, any merchant that accepts a chip-enabled card but does not have a chip-enabled credit card machine would be liable for any fraud that might happen. With the new chip-enabled credit card machines at the Permit counter and front desk at City Hall, the City thus is not assuming liability for transactions on those cards. Rather, the liability stays with the cardholder and typically the issuing bank as well. As an aside, the City's credit cards we use for making City related purchases will also be the new chip-enabled cards, giving the City additional protection when card-present purchases are made by City staff.

Finance staff continues to work diligently on the 2016 proposed budget. Our goal is to distribute the budget to Council prior to the November 1st deadline, hopefully on Monday, October 26th if not sooner. We have met with Directors and Managers to go over their respective budgets. The financial forecast and Capital Improvement Plan have been updated. The August-to-August change in CPI has been loaded into the financial model and used as a starting point for 2016 budgeted amounts. We received preliminary information from the King County Assessor's Office on assessed valuation for 2016 and this has been included in the budget. Pretty much all of the changes have now been received, it is just a matter of making all the resulting changes to the budget numbers themselves. Other than the day-to-day work to keep vendors and employees paid, and a few other items, the budget has been our top priority and will be for the next several weeks.

The IT Department celebrated our GIS Analyst, Steve Kincade's four year Anniversary with the City. In the eight years I (Viveka) have been with the City, this is the most stability we have had with that position. This position has morphed from an Engineering Tech position in Public Works, to GIS Tech position in Public Works, to GIS Tech in Community Development, to being put on hold....as the GIS Tech became the Interim Executive Assistant to the Interim City Manager, then back to GIS Tech under Community Development, then as a GIS Analyst in IT.... under the direction of the Finance Director, or some crazy path close to that. Having Steve as our GIS Analyst under the IT Manager's supervision and treating the position as a true central service to all departments, has created great stability in the role and for our staff. Steve has excelled over these years as "other duties as assigned" continue to change and get more challenging. We have a much more sophisticated

DEPARTMENT UPDATE (cont'd)

database schema meeting industry standards and have integrated our GIS data into two of our primary application software systems (Elements – Maintenance & Operations Software) & (Trakit – Community Development Software). The advances in this technology and hopefully soon a public facing interactive map giving citizens access to more government data to promote open government, have been made possible through his efforts and desire to show the world the power of GIS.

Speaking of GIS, to meet NPDES (National Pollutant Discharge Elimination System) Permit requirements an extensive amount of data needs to be entered into our GIS system. Although the city has much of its public storm water system digitized into our GIS Database, the need to transpose from mylars and other available plans the storm water infrastructure of the private systems within the City, is a mountain of work that needs to be tackled to meet these requirements. The City advertised and interviewed for a limited part-time position for a GIS SWM Technician to assist us with this project. We are proud to announce that Alan Dunning will be working for the City over the next 5 months to help us with this project. Alan will work to put thousands of geometry points/lines/polygons into our GIS system representing all the different parts of our SWM infrastructure and all of their corresponding attributes. As you might recall, Alan has done an amazing job as our volunteer over the past year assisting with scanning thousands of mylars, plans, etc., for staff to access digitally. His efforts did not stop at only scanning these documents, but creating the over 12,000 unique URL links that will eventually be integrated into this ever allusive public facing interactive map (in the proposed 2016 Budget). This will give citizens, contractors, etc., access to all of our plans/mylars/BLAs/etc., from the comforts of their home and reducing the need to submit a public records request. Alan also assisted us with creating an Environmental Geo-Database from a variety of sources that shows staff things like soil types, critical areas, hazardous areas, noxious weeds, etc. He also began work on our SWM easement layer, when this layer is complete again not only can staff, but eventually citizens will be able to see where there might be an easement on their property and what that means to them. We are very excited to officially have Alan as part of the team and are looking forward to a successful project.

We also celebrated Michael Dunning's third year Anniversary with the City. Having Michael as our first line of defense in the battle of keeping staff from taking baseball bats to technology has been fantastic (laugh.. parks has bats.. you don't want them to get mad at the tech! Things could get ugly). Michael has done a great job of not only helping with a significant amount of behind the scenes actions as our infrastructure continues to grow and grow, but always keeping the customer first and attempting to get to their help desk request as fast as possible. Michael continues to make everyone smile, which is a hard job because we usually show up to "fix something", which means you could already be in a bad mood. Staff enjoys having him around. Michael also keeps everyone safe in the war against the mean cyber world. Much of his efforts go unnoticed, as the action happens behind the wizard's curtain. But once in a while he does send out great information for staff not only to keep them safe here at the office, but at home as well. Michael enjoys the new challenges of new technology that we bring on; although with juggling so much we do not get to put as much time into certain projects/training that we would like. Michael does have big dreams...talking AI robots and a paperless society being at the top. Michael really hates our printers/copiers...please keep the baseball bats away from him.

The IT Department also fixed a few things these past two weeks and made headway on a few big projects...but you will have to wait until the next update to know more about that. Right now I am just happy to celebrate my Team. I am very grateful for their dedication to our staff and to our citizens.

STATUS OF ACTIVE CAPITAL IMPROVEMENT PROJECTS

Summit Park – P3

Staff has submitted all documents to BPA for draft master plan design review. Project will be brought forward for Council review and adoption once BPA has approved the master plan and the Parks & Recreation Commission has approved it.

Ravensdale Park Phase 2 - P11

Project is complete.

Lake Wilderness Golf Course Improvements – G3 & G5

Condition assessment of club house and cart path improvements now complete. Costs are part of proposed park bond in 2016. No other capital work is scheduled in 2015.

Lake Wilderness Lodge Upgrades – P5

Work to repair stucco and repaint select portions of the exterior of the Lodge is complete. Exterior sound system upgrades are complete.

Lake Wilderness Park Dock Replacement – P6

Project is substantially complete. Punch list items being worked-finalized before project can be closed out. Outstanding work includes pile cap installation and paperwork.

Lake Wilderness Park Parking Expansion – P6

Project is substantially complete. Landscaping to be installed in phases later this fall when rain returns.

Parks, Recreation, Cultural, and Human Services Plan Update – P10

Project is complete.

Miscellaneous Park Planning and Improvements – P13

Construction of a 600 foot long asphalt and concrete ADA compliant pathway between the parking lot and the dock at Lake Wilderness Park. Project is complete.

DEPARTMENT UPDATE



Lake Wilderness Lodge- A secondary acoustical tile ceiling was installed in one of the lower floor rooms at the Lodge. With improved acoustics we are now able to schedule the room for active recreation classes and improve the experience for meetings and rentals.

The Lodge recently launched a Fall/Winter Special. Anyone who schedules an event at the Lodge to occur in November & December, 2015 or January, 2016 will receive a 15% off the rental fee.

Additional information on available dates and fees may be found at <http://www.maplevalleywa.gov/departments-services/parks-recreation/lake-wilderness-lodge> or by phone at 425.432.9953.



Youth Sports – The Maple Valley youth sports league participants (T-ball and Soccer) continue to be strong & consistent. Below is a recap of 2014 & 2015 soccer seasons..

- 2014 fall Pee Wee Soccer League has 49 teams
- 2015 fall Pee Wee Soccer League has 48 teams

Age breakdown:

2014 - 24 3 and 4 year olds teams

2014 - 25 5 and 6 year olds teams

2015 - 26 3 and 4 year olds teams

2015 - 22 5 and 6 year olds teams

STATUS OF ACTIVE CAPITAL IMPROVEMENT PROJECTS

Witte Road Phase 3 (T28a)

Witte road construction is nearing completion! The contractor is working to complete the installation of the center median. They are scheduled to begin paving (weather permitting) on October 26.

The new sidewalk provides a safe pedestrian route along the east side of this stretch of Witte Road SE and the new LED streetlights are functioning. Project completion is now anticipated to be in early November.

TRAFFIC ALERT :

Traffic control revisions are necessary for the construction of the median islands from SE 237th south to SE 240th between October 19 and 23. This will cause additional delays during construction hours.

Weather dependent, paving is scheduled for October 26 through October 30. Witte Road will have a full closure between SR 169 and SE 240th Street starting at 9:00 AM on Monday, October 26 and will be reopened upon completion of the paving which is anticipated to be before 4:00 PM on Friday October 30. Motorists will be detoured onto SE 240th Street during the closure.

(Construction status and Traffic Alerts will continue to be updated weekly on the City's website and in Voice of the Valley for the duration of the project).

Witte Road Phase 4 (T28b)

The predesign analysis for Witte Road Phase 4 is completed. The results from the study were shared with the City Council at the Special Meeting September 21st. Staff is in the process of negotiating a contract with the consultant team to complete the design and is scheduled to bring that back before the City Council for consideration at the November 9th meeting.

216th Avenue SE Roadway Improvement (T38)

INTOLIGHT, the lighting group from Puget Sound Energy, will be installing LED lighting fixtures as part of this project to save energy. The 90% plans and specifications have been reviewed by City staff and we expect to receive final bid documents in time to advertise in either December or January 2016. Staff submitted grant applications for street and sidewalk to the State Transportation Improvement Board in August and with results due in late November.

Cedar Downs Div. 3 Drainage Improvement Project (S-12)

This project includes the removal and replacement of existing deteriorated stormwater pipes and catch basins. Other work includes removing sediment, overgrowth vegetation and trees located in the pond, expanding the pond to increase capacity and improve water quality. The bid documents are currently being prepared. Staff is working closely with the property owner to negotiate necessary easements needed to complete the work.

DEPARTMENT UPDATE

Planning Commission

On September 16th, the Planning Commission began work on zoning code cleanup and updates to align our code with state law as directed by City Council. The Commission held a public hearing at the October 7th meeting to take public comment regarding these proposed updates. These zoning code updates are not related to the ongoing update to the Comprehensive Plan.

The Commission will begin review of amendments to the zoning code once Council has finalized the Comprehensive Plan.

Public Works Maintenance

South of SR169 on 228th Avenue SE, there is an entrance to the Maple Valley Arboretum and Green to Cedar River Trail (formally the Lake Wilderness Trail). The entrance has been gated for years with a narrow opening to allow pedestrian access. Our maintenance team removed the fence last week and installed removable bollards to improve the pedestrian access. The new openings allow for strollers and bicycles.



Solid Waste

The grant funded fall residential recycling event will be held on Saturday, October 31st from 9:00 am to 3:00 pm at the Rock Creek Elementary School parking lot.

Lakes Program

Recruitment continues for volunteers to fill two voting member positions expiring in December for the Lake Wilderness Citizen Advisory Committee and one, or more, alternate member position.

The next Lake Wilderness Citizen Advisory Committee meeting is scheduled on October 28, 2015.

Residential Subdivisions and Available Lots

Building Permits Issued

File Number	Plat Name	Pre-Plat Approval	Potential Building Lots	Pre-Plat Expiration	Final Plat Approval	Approved Lots	Site Under Const.	Prior to 2014	2014	2015	Available Building Lots
CD0609-002	Sawyer's Crest	2/10/2005		N/A	5/14/2007	50	N/A	50	0	0	0
CD0811-001	Sawyer's Crest 2	1/25/2006		N/A	2/9/2009	30	N/A	30	0	0	0
CD0812-002	Sun Ridge at Elk Run 3	5/4/2006		N/A	3/23/2009	75	N/A	55	20	0	0
CD0806-004	Mountain View	5/31/2005		N/A	4/12/2010	43	N/A	43	0	0	0
CD1103-001	Rock Creek Meadows	8/15/2006		N/A	9/26/2011	34	N/A	34	0	0	0
CD1307-002	Reserve at Maple Valley	9/28/2005		N/A	11/13/2013	60	N/A	11	49	0	0
CD0406-013	Ridge at Lake Wilderness	6/30/2004		N/A	2/25/2005	11	N/A	7	2	0	2
CD1308-005	Arbors Phase 1	7/18/2007		N/A	1/13/2014	44	N/A	1	42	1	0
CD1309-002	Jordan's Crossing	7/31/2007		N/A	3/24/2014	15	N/A	1	13	0	1
CD1406-005	Arbors Phase 2	7/18/2007		N/A	9/22/2014	34	N/A	0	33	1	0
CD1404-002	Rock Creek Reserve	9/1/2006		N/A	9/22/2014	25	N/A	0	4	15	6
CD0602-005	Arbors Phase 3	7/18/2007	48	7/15/2017	No		No				0
CD1308-004	Yellow Rock Road	In review	6	N/A	No		No				0
CD1308-001	Terrace at Maple Woods	5/5/2014	35	N/A	7/27/2015	35	N/A			2	33
CD1403-006	Cedar Peak	cancelled	0	N/A	No		No				0
CD0601-010	Wilderness Hills 3	12/11/2007	22	12/8/2017	No		No				0
CD0601-011	Wilderness Hills 4	9/11/2008	16	9/10/2015	No		No				0
CD0702-001	South Fork	7/31/2007	10	7/28/2017	No		No				0
CD0702-010	Malloy	10/5/2007	44	10/2/2017	No		No				0
CD0711-002	Sun Ridge at Elk Run 4 D 2	9/19/2012	6	9/18/2019	No		No				0
CD0804-004	Sun Ridge at Elk Run 4 D 1	6/12/2012	59	N/A	8/24/2015	59	N/A				59
CD1506-007	Shavano Park	In review	51	N/A	No		No				0
CD0602-005	Arbors Phase 4	7/18/2007	9	7/15/2017	No		No				0
Total			306			515		232	163	19	101

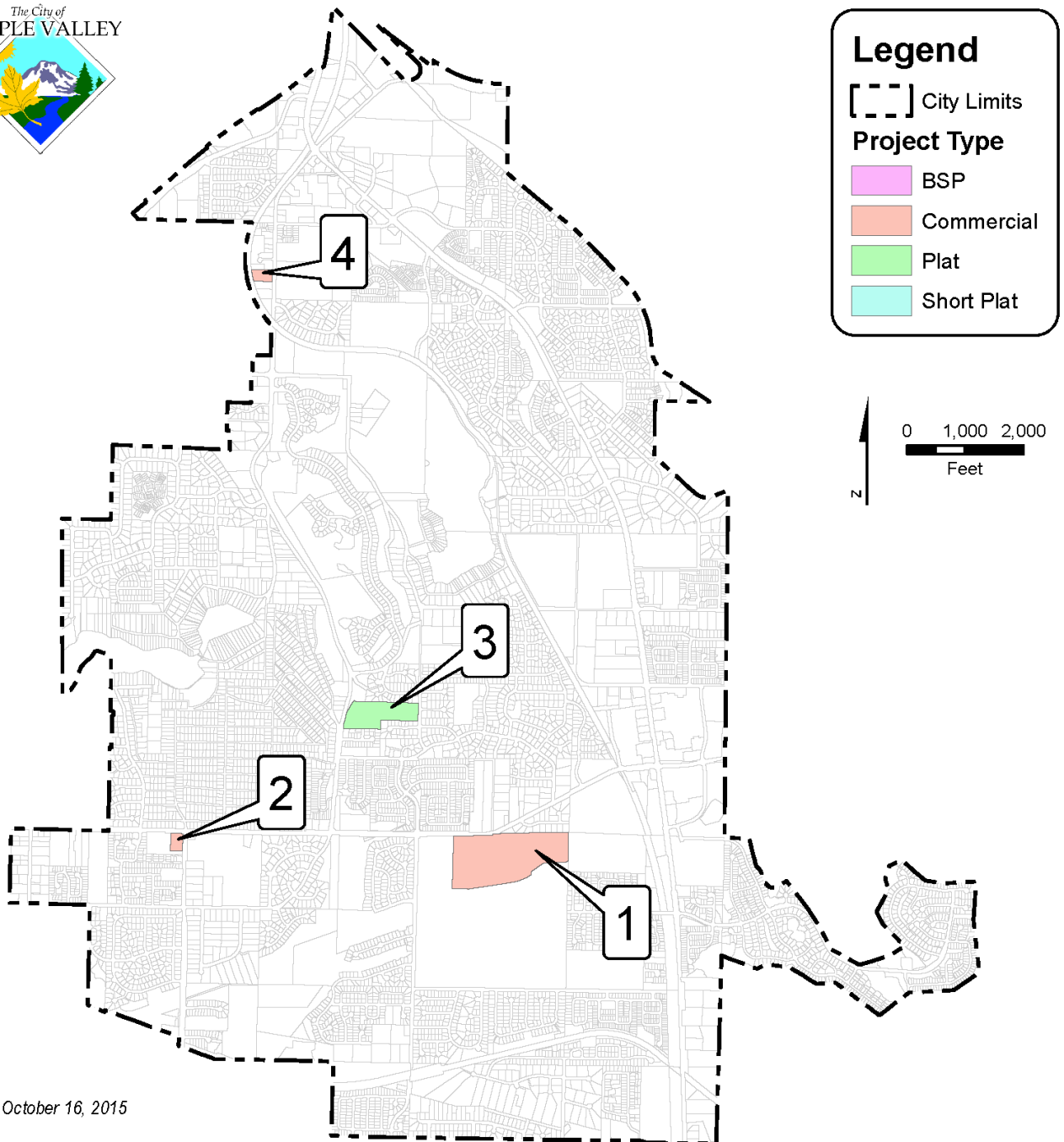
Commercial Projects

File Number	Commercial Projects	Square Feet	Type	Status
CD1307-004	Hope Fellowship	7,942	Building addition	Under construction
CD1406-001	Four Corners Sq. Bldg. L	5,600	New construction	Under construction
CD1406-003	Panera Bread Bakery Café	4,200	New construction	Under construction
CD1412-002	Tahoma High School	315,000	New construction	Under construction
CD1412-003	McDonald's		Building remodel	In site dev review
CD1501-005	St. George Episcopal	5,000	New construction	In site dev review
CD1506-002	MV Chevron Carwash	2,504	New construction	In site dev review
Total		340,246		

Pre-Application Conferences

Type	2014	2015 1st Quarter	2015 2nd Quarter	2015 3rd Quarter	2015 4th Quarter	2015 YTD
Commercial	23	0	2			2
Residential	18	4	4	4	1	13
Other Review Meetings	21	2	4	2	1	9
Totals	62	6	10	6	2	24

Stats



Updated: October 16, 2015

Projects Under Review

No.	Name	Project Type	Description	Lots/SqFt	Status
1	Tahoma High School	Commercial	Site development permit	315,000 sqft	Under review
2	MV Chevron carwash	Commercial	Site development permit	2,504	Under review
3	Shavano Park	Plat	Preliminary Plat	51	Under review
4	St. George Episcopal	Commercial	Site development permit	5,000 sqft	Under review